



REQUEST FOR PROPOSALS

SITE MAINTENANCE FOR THE SALUTE TO THE SOCKEYE EVENT 2018

The Adams River Salmon Society invites proposals for the following contract at the Salute to the Sockeye celebration at Tsútswecw Provincial Park (formally Roderick Haig-Brown Park), September 28 to October 21, 2018. Tsútswecw Provincial Park is located on Squilax-Anglemont Road, 5 km from the Squilax Bridge off the Trans-Canada Highway between Chase and Sorrento, BC. The park is the scene of the world-famous Adams River salmon run where sockeye potentially numbering in the millions return to spawn and attracts as many as 230,000 visitors to the spectacle over a three-week period.

The area to be maintained under this contract includes that whole area of Tsútswecw Provincial Park downstream from the Adams River Bridge.

Under the supervision of The Adams River Salmon Society, for the period September 28, 2018 to October 21, 2018, the contractor will:

1. Collect garbage, recycling, and litter daily as follows:
 - a. Remove garbage from concessions and all garbage cans in main, overflow and river-mouth parking areas, display area and viewing platform area (approximately 30 cans).
 - b. Remove recycling from central concession area
 - c. Remove composting from central concession area and coordinate pick-up with independent contractor (pre-arranged and paid for by the Society)
 - d. Empty cans as required before they become full
 - e. Line all garbage cans with new garbage bags
 - f. Pick up litter in parking, concession and display areas
 - g. Clean and if necessary rake concession/display area before 9 a.m.
 - h. All garbage, recycling and composting shall be removed from the site at the end of each day to prevent bear problems and taken to an approved CSRD disposal and/or recycling site (composting pick-up coordinated with separate contractor). During the day, garbage collected for disposal shall be temporarily stored in covered container(s) or covered vehicle to prevent birds or wind from dispersing it; such temporary storage shall be located at a location to be determined by the Society representative.
 - i. On the final day of the event, empty all garbage cans and garbage bags and return the cans to the central concession site at the end of day, and dispose of the final load of garbage to an approved disposal site.
2. Perform janitorial duties daily as follows:

- a. Wash all picnic tables (approximately 20) each morning before 9 a.m.
 - b. Clean 20 portable toilets for the period of Sept. 28 - Oct.5, 2018; 35 portable toilets for the period of Oct. 6, to Oct. 8, 2018; 30 portable toilets for the period of Oct. 9 to 14, 2018; 10 portable toilets for the period Oct. 15 to Oct. 21, 2018; and 5 pit toilets (throughout park including Raft pullout and river mouth) for the period of Sept. 28-Oct 21, 2018. Cleaning schedule will be based on a frequency rate keyed to peak use times in agreement with a Society representative. Cleaning will include sweeping cobwebs down from walls inside and out, sweeping floors, washing floors and walls, cleaning and disinfecting inner and outer surfaces of seat and stool, adding deodorizer chemical to pit toilets, restocking toilet paper, and monitoring level of fecal build-up in vaults and informing the Society representative when nearing full.
3. The contractor will establish a system of communications with the Society which allows contact in the event of emergency repairs or service. The contractor shall respond to any such emergency within a reasonable time frame.
 4. The contractor and its employees shall be neatly attired and shall conduct themselves in a friendly, courteous manner at all times. Vehicles and equipment on site shall be clean and in good repair and will be operated in a safe and environmentally responsible manner at all times.
 5. The contractor is responsible to supply all materials required, including tools, cleaning supplies, and toilet paper (both sizes of portable toilets and pit toilets) and garbage bags. The Society will provide the garbage cans. The contractor is also responsible to pay any dumping charges.
 6. The contractor shall, without limiting its obligations or liabilities herein and at its own expense, insure its operations under a policy of comprehensive general liability insurance in an amount not less than \$2,000,000 inclusive per occurrence against bodily injury, personal injury, property damage and including liability assumed under contract. The Adams River Salmon Society and the Province of BC are to be added as insured under this policy. Such insurance shall be primary and not require the sharing of any loss by any insurer of the Society.
Automobile liability insurance shall be in place, in an amount not less than \$1,000,000, on all vehicles owned, operated or licensed in the name of the contractor in the course of this contract.

The contractor shall provide the Society with evidence of required insurance prior to commencement of the services.

The contractor shall provide proof of Workers Compensation registration in good standing prior to commencement of the services.

Proponents are advised that:

- The Adams River Salmon Society may reject any or all proposals submitted.
- Park lands, facilities and resources shall remain in the ownership of the Ministry of Environment (BC Parks).
- The deadline for submitting sealed proposals, marked "Grounds Maintenance", to the following address, is 3 p.m. on August 3, 2018: The Adams River Salmon Society, Box 24034, Scotch Creek, BC, V0E 3L0
- For further information call or email Natalya Melnychuk at 778 929 5396 or eventmanager@salmonsociety.com

PROPOSAL
SITE MAINTENANCE
Salute to the Sockeye Event 2018

I/we _____, propose to contract with The Adams River Salmon Society for site maintenance under the conditions described in the Request for Proposals. I/We will carry out the specified activities for a total contract price of \$ _____, including any applicable taxes.

The staffing schedule I/we propose for the duration of the event is proposed as follows:

The schedule (frequency rate) for cleaning of toilets for the duration of the event is proposed as follows:

(Please attach additional details of your proposal as applicable)

Proponent name

Proponent signature

Company name and address:

Phone number: _____

Fax number: _____